

Lesson 17



Area: Take Responsibility

Title: **Putting Things In Order**

Objective: Students will learn that taking responsibility and prioritizing tasks can be done in an orderly way.

Materials: “Putting Things In Order” Scenario Sheet
Board or Overhead

Activity:

1. Pass out copies of “John’s Tasks” worksheet, or create an overhead transparency to show and discuss.
2. Discuss the following questions:
 - “If you were John, in what order would you do these tasks?”
 - “What information do you need?”
 - Will everyone be able to complete these tasks in a similar amount of time?
3. Lead a discussion: prioritize the assignments according to importance; prioritize the assignments according to how soon they need to be done and how long it will take to do them. Record the prioritized lists on board or overhead.

Closure: Reinforce the use of a daily planner in writing down and learn to take responsibility for what needs to be done for school.



John's Tasks

Directions: Read the following scenarios out loud. For use with the lesson "Putting Things In Order".

John has a lot to do tonight! He has three homework tasks, chores, babysitting and he needs to eat! Help John to plan out his time so that he can get everything done between 2:30-10:00 p.m.

John's Tasks

25 math problems

health class study guide

life skills class – stay after school to finish pillow

wash dinner dishes

take out the trash and recycling

babysitting from 7-9 pm

eat dinner

2:30-3:00	
3:00-3:30	
3:30-4:00	
4:00-4:30	
4:30-5:00	
5:00-5:30	
6:00-6:30	
6:30-7:00	
7:00-9:00	Babysitting
9:00-9:30	
9:30-10:00	