**Bridge Grant | Guidelines and Application Form**

*Incourage provides resources to advance equity, opportunity, and shared stewardship in the south Wood County area of Wisconsin. We envision a community that works well for all people.*

**Bridge Grants** are intended to address unforeseen emergencies.

**Who May Apply?**

* Incourage accepts applications from local tax-exempt organizations in good standing with the Internal Revenue Service, and:
	1. Effectively and efficiently deliver programs/services that further the vision and values of Incourage.
	2. Ensure that 100% of grant funding is used for purposes outlined in the grant application form.
	3. Demonstrate additional financial support from sources other than Incourage.

**Guidelines**

* You may apply for a Bridge Grant for unforeseen emergencies or where a small grant makes a difference.
* Requests may be up to $2,500. Complete the application on the following page.
* Grant application may be submitted at any time; only one from an organization is generally accepted within a 12-month period.
* All grant recipients must report on expenditure of grant dollars, and results of the program/service, within one year of the grant award.

**Please allow 2-4 weeks for a response to your application.**

**Bridge Grants are NOT intended for:**Debt retirement or operating deficits; endowments or other reserve funds; traditional fundraising activities; religious proselytization as part of the program or services funded; political lobbying or legislative activities; continuous funding; grants to individuals for individual benefit.

**Bridge Grant Application**

Please fill out this form completely before submitting.

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| --- | --- |
| Date of application: | Grant amount requested: $  |
| Organization name: |
| Tax-exempt? 🞏Yes 🞏No | If no, who is your fiscal partner? |
|  |
| Program/Service name: |
|  |
| Contact person:  |
| Email: | Phone: |
| Address: |
| City/State/Zip: |
| Website: |
| Name of Executive Director or CEO: |
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| How did you learn about Incourage grants? |
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| Brief description of organization’s mission and/or objectives: |
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| Describe how grant dollars will be used for the program/service named above; provide a budget for specific funds requested: |
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| How will this program/service meet Bridge Grant guidelines of addressing unforeseen emergencies or where a small grant makes a difference? |
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| --- |
| What organizations/partners will contribute time, talent, financial or in-kind support to your project?  |

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|  |
| Board of Directors names: |
|  |
| Attach copies of all documents that apply to your organization; check those attached: 🞏 IRS Federal Tax Exemption Letter 🞏 Most recent IRS Form 990 through signature (usually 1-2 pages) |
|  |
| **Submit completed application and documentation to:**Incourage | 478 E Grand Ave Ste 200 | Wisconsin Rapids WI 54494 |hello@incouragecf.org | fax 715.423.3019 |

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